

Dean of Students

Established in 1921 as the first American art and design school in Paris, Parsons Paris is a university community of students and acclaimed faculty who apply creativity and intellectual rigor to the demands of an evolving world. Along with the renowned Parsons School of Design located in New York and The New School - our Parent university, Parsons Paris is part of a global network enabling students to complete a degree, launch a career, and bring innovation to industries worldwide.

The Dean of Students has primary oversight of Student Success for Parsons Paris and reports to the Dean of Parsons Paris with a dotted line to the VP for Student Success on the NY campus to sustain alignment between the two campuses. The Dean of Students provides student affairs expertise that is adapted and enhanced to serve the needs of the branch campus in its French context, and recognizes the international student population representing over 50 nationalities.

The Dean of Students has several direct reports: the Director of Student Support and Crisis Management as well as 2 Student Success Coordinators. In addition, the Dean of Students oversees the Student Life Director, the Career & Internship Coordinator, and the Student Life Coordinator. The Dean of Students is a member of the Parsons Paris leadership team and works closely with internal partners such as the Dean's office, Enrolment & Admissions, Academic Affairs, Communication and with the faculty.

Responsibilities include:

- Provides leadership, strategic vision and planning, evaluation and assessment for the department of Student Success in Parsons Paris in support of students.
- Reports to the Dean of Parsons Paris and assists in implementing the mission of Parsons Paris under the Dean's leadership.
- Fosters a sense of community between the two Paris campuses (St. Roch and Romainville) with time spent on each location.
- Works collaboratively with other units at Parsons Paris, notably during the yield campaign for Admissions and with the Director of Communications.
- Works collaboratively with the Parsons Paris Faculty.
- Consults with the VP for Student Success and improves alignment between NY and Paris functions where appropriate.
- Serves as liaison with NY Campus offices within Student Success, the Provost's Office and more broadly across the institution, such as Student Support and Advocacy, and Global Engagement and International Student Services.
- Serves as the liaison for New York students studying in Parsons Paris known as "mobility students" for both intake and arrival, and the return to NY campus. Oversees areas of Housing and Residential Life working with API; and other relevant functions related to the student experience at Parsons Paris.

- Conducts direct student advising, in addition to other advisors, maintaining a student advising load.
- Oversight of Department Budget Planning and Management.
- Responsible for the recruitment, hiring, onboarding, supervision, and leadership of professional staff. Ensures forming of professional development goals for staff members, providing regular and comprehensive evaluations of staff performance, and holding staff members responsible for achievement of their goals.
- Functions as the chief diversity officer for the department of Student Success, directing and overseeing efforts to increase opportunities for student and staff learning with regards to issues of equity, inclusion and Social Justice. Works with the Office of Equity Inclusion and Social Justice to ensure institutional alignment and progress.
- Develops and reviews policies and resources to ensure they align with institutional goals of inclusivity and accessibility for a diverse student body, including international students and underrepresented students.
- Oversees and supports the crisis management team that serves as the primary responders for the campus. Informs the Dean of issues that may escalate and are urgent in nature. Connects with NY Student Advocacy when necessary, regarding student conduct and violations of policy.
- Works collaboratively with other units to ensure campus operations, allocation of resources, and program assessment to achieve university goals for retention, community engagement, and successful student outcomes.
- Keeps abreast of better practices in student affairs in higher education; is aware of challenges, issues and campus climate concerns and communicates them appropriately and in a timely manner.

Qualifications:

- Master's degree required and 10-15 years of progressively responsible experience in student affairs, demonstrating management experience of two or more of these areas: crisis management, international student affairs, housing and residence life, student life, orientation, conduct, assessment, student government, retention initiatives (or equivalent).
- Possesses a comprehensive understanding of equity, inclusion and Social Justice principles, and a demonstrated practice of enhancing intercultural competencies in staff and students. Models intercultural competence.
- Preferred experience of working to support students for a US institution of higher education overseas; with knowledge and awareness of related opportunities and constraints involved with sustaining an American institution overseas, and the relationship between a branch and home campus.
- Able to communicate clearly and effectively in both writing and verbally; demonstrated effective public speaking skills.
- Preference for strong French language skills including spoken, reading and writing fluency in addition to English.
- Preference for familiarity with French and European as well as US cultures.
- Demonstrated ability to manage a diverse and complex organizational structure and drive initiatives forward.

Main Goals:

1. To continue to develop a model for how an American university can thrive in Paris, including developing/improving the areas of conduct, disabilities, housing, orientation, and multicultural education and programming
2. To continue to develop an advising cycle model that takes into consideration the “boutique” nature of Parsons Paris and its growth
3. To continue to increase efficiency in student-facing processes
4. To develop ways to create a campus culture with two separate campuses
5. To rethink the structure of Student Success and scope of care in order to better leverage the strengths of the internal team and service provider API
6. To educate staff about student development theory and how to apply it into their work and interactions with students
7. To better understand the campus climate for students and staff/faculty and make recommendations based on the current needs
8. To educate and provide support to staff and students in the area of Equity, Inclusion and Social Justice “train the trainer”
9. To participate and/or to mentor the Council of Equity, Including and Social Justice
10. To further connect Parsons Paris with other higher education institutions in Paris

Please send CV and cover letter to Mr. Arnaud Hédin at hedina@newschool.edu